



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 p.m. on Thursday March 14, 2024, via Zoom. The meeting was open to the public.

Attendance:

Directors:

Debra Botton, President
Dave Mohrhaus, Vice-President
Doug Mohr, Treasurer
Jane Rieck, Assistant Secretary/Treasurer
Quanwei Lu, Assistant Secretary/Treasurer

Other attendees:

Colin Mielke, Seter, Vander Wall & Mielke PC
Joel Drew, Seter, Vander Wall & Mielke PC
Matt Mundy, MPM Recreation
Joanna Waldenmyer, Root Partnership
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado

Public Attendees:

Ashley Wilson, USTA Tennis
Heather Robbins, Swim team representative
Jessica Yoffe, Swim team representative
Aaron Rodgers, Resident
Bernie Gehris, Resident
Sarit Thorp, Resident

**Call to
Order/Agenda/
Declaration:**

Director Botton called the meeting to order at 5:32 pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizen Items:

No items were presented at this time.

**Administrative
Items:**

1) **Review and Approval of Meeting Minutes from the Special meetings held on January 25, 2024**

Upon motion by Director Botton and seconded by Director Rieck, the Board voted 5-0, to approve the January 25, 2024, minutes as

presented, with 4 typographical corrections submitted by Director Botton:

Director Botton: Yes
Director Lu: Yes
Director Mohr: Yes
Director Mohrhaus: Yes
Director Rieck: Yes.

- 2) **Board housekeeping and onboarding reminders, payroll**
Colin Mielke shared the updated SDA Board Member Manual with the Board.

Sujata provided an update on the website transition with the Board. The new website is being set up with Streamline. The Board would like to see the cost of maintaining their email addresses hosted via Gmail via Wix. Management to obtain pricing for maintaining the email inboxes via Wix.

- 3) **Consider engagement with Colin Mielke of Seter, Vander Wall & Mielke PC**

The Board reviewed the engagement letter for Seter Vander Wall, & Mielke PC. The engagement letter will be circulated for execution. Ms. Shepherd noted that no other proposals were available for review during the interim month.

Financial Reports:

- 1) **Ratify February 2024 Claims Payable and Consider approval of March 2024 Claims Payable**

Sarah Shepherd presented the February 2024 and March 2024 claims payable report. Discussion followed regarding FCI and Xcel energy items.

Upon motion by Director Rieck and seconded by Director Botton, the Board voted 5-0, to ratify the February 2024 claims payable and to approve the March 2024 Claims Payable, as presented, contingent on the following: correcting Don Lindley's invoice to state Sunset Park; and holding payment to FCI until confirmation of passing the final inspection.

Director Botton: Yes
Director Lu: Yes
Director Mohr: Yes
Director Mohrhaus: Yes
Director Rieck: Yes.

- 2) **Financial Statements for the period ending January 31, 2024**

Sarah Shepherd presented the Financial statements for the period ending December 2023 and January 2024. Discussion followed.

Operations and Maintenance:

1. Landscape and Facilities Reports and Updates: Field Maintenance

Sarah Shepherd gave the Board an update regarding filling the holes at Lakeview Park – JBK has filled approximately 30 holes at the park. Discussion followed. Management will investigate dog deterrent techniques such as the ‘No Holes’ repellent suggested by Director Mohr, and will request soccer teams to use different marking chalk. JBK will be asked to address additional holes until they can be re-seeded in May after the soccer season concludes.

Upon motion by Director Bottom, and seconded by Director Mohr, the Board voted 5-0 to allow JBK, with a not to exceed amount of \$300 including materials, to inspect, fill and treat the dog holes for the next couple of months at Lakeview Park:

Director Bottom: Yes

Director Lu: Yes

Director Mohr: Yes

Director Mohrhaus: Yes

Director Rieck: Yes.

Sarah Shepherd gave the Board an update on the Peakview Park baseball diamond. This field was designed as a practice park, not a competitive field; however, some community members are unhappy with the field not being a competitive field. The decision was made during the public planning grant process in order to maintain the fields as usable spaces for soccer and multi-use purposes, and to remain within the grant budget, because a fully flat graded field would have required additional funds to the project of over \$100,000, which were not available at the time. Management suggests installing signage at the field to direct the public to the Grant documents and the design process and the website.

Management is waiting on estimates for dragging/restripping both the fields at Peakview and Lakeview parks for the summer season. Discussion followed. Management was directed update CivicRec, in addition to the District’s website, to clarify that Peakview Park is a practice field only.

The Board reviewed the estimate to replace the soccer nets at district soccer fields. Discussion followed. Management to obtain additional information and to confer with the Colorado Rapids soccer team as to where they source their nets from.

The Board will revisit this item once they have the additional information.

2. Brick Fence Claims Update

Management has contacted the insurance company for the driver whose car struck the brick fence at Lakeview Park entrance; the insurance company will reimburse the District when they receive the approved repair estimate. The wrought iron can be reused in the repair work. Discussion followed.

Management will work with the District's landscape architect to determine if the tree needs to be replaced or will recover from the damage. The Board reviewed the estimate from Colorado Landscape Solutions which included repairs for 2 items: accident repair at E Orchard Road, and tree root crack at Cherry Creek Drive. Discussion followed.

Upon motion by Director Rieck, and seconded by Director Botton, the Board voted 5-0 to approve wall repair of \$5,900 for the accident damage repair.

Director Botton: Yes
Director Lu: Yes
Director Mohr: Yes
Director Mohrhaus: Yes
Director Rieck: Yes.

The Board will consider the masonry repairs at the next meeting once the District has contacted the homeowner and Colorado Landscape Solutions has updated the proposal.

3. Grant Project resolution

Sarah Shepherd discussed the Orchard Park grant resolution. The district would use the CTF funds for the grant match. Discussion followed.

Upon motion by Director Botton, and seconded by Director Mohrhaus, the Board voted 5-0 to execute the Grant resolution, as presented, with the date typographical correction, as noted.

Director Botton: Yes
Director Lu: Yes
Director Mohr: Yes
Director Mohrhaus: Yes
Director Rieck: Yes.

4. Sunset Park Grant Bids

Joanna Waldenmyer presented the Sunset Park Construction bid returns to the Board. Designs were released and a pre-bid meeting was held on February 26, 2024, at Sunset Park. Only 1 bid was received prior to the deadline for bid submission, from Colorado DesignScapes. The bid was determined to be qualified and included detailed scope and was under anticipated budget. Colorado Designscapes was the contractor that installed the upgrades to Peakview Park, and did an excellent job. Discussion followed.

Upon motion by Director Botton, and seconded by Director Rieck, the Board voted 4-1 to approve the bid, as presented, by Colorado Designscapes, with the known corrections of tree count, and reduction of soil quantities:

Director Botton: Yes
Director Lu: No
Director Mohr: Yes
Director Mohrhaus: Yes
Director Rieck: Yes.

Upon direction by the Board, by acclamation, management will request the following Change orders to the bid: removal and replacement of Cottonwood tree, new split rail fence to replace existing cul-de-sac fence, and adding a new split rail fence at the parking lot.

The Board reviewed options for some additional activity equipment for the park which will be revisited at future meetings once the general construction contract is finalized.

5. Pool and Community Room report

Sarah Shepherd shared a communication from Cottonwood Elementary for fundraising proposals for pool access on the 4th of July. Discussion followed. The Board elected not to move forward with this request and thanked the parent representatives for their contributions and suggestions.

The Swim Team will open its registration on Monday, April 8, 2024, which is when the pool registration will also open. MPM will provide swim lesson information to be input into the system in the next week. Swim team representatives will share swim practice schedules shortly so the master rental agreement can be executed for the summer.

6. Capital improvement, operations, and maintenance priorities

[Master project calendar:](#)

No updates presented at this meeting.

Legal Items:

1. Lakeview Park Cell Tower Extension Project Review and Updates

Colin Mielke did not have any current updates. Seter Vander Wall and Mielke's team will connect with Alicia Corley for transition items. Legal counsel will reach out to Arapahoe County for updates, if any.

No executive session was held.

Additional Board Member Items:

1. Continuation of Long Range Budget and Reserve Planning Process

This item will be discussed in June 2024 along with an updated Master Calendar. Sarah Shepherd described the community walk-through focus on the right-of-ways and typical timing for the working session. The date and time will be scheduled soon.

2. Community Recreation Committee Planning

No updates presented at this meeting.

3. Additional Items:

Director Mohr shared with the Board that a movement is underway to stop the lead based fuel being used by Centennial Airport. Discussion followed.

Adjournment:

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 8:16pm.

The next Board meeting, which is a Regular Meeting is scheduled for April 18, 2024, at 5:30 p.m. at the Community Room at 11350 E Orchard Road, Englewood, CO 80111.



Secretary for meeting