



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30pm on Thursday, January 13, 2022, via Zoom. The meeting was open to the public.

Attendance:

Directors:

Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Treasurer

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
Melissa Lanning, Essenza Architecture
Christa Plaza, Essenza Architecture
Matt Mundy, MPM Recreation
JC Chambers, MPM Recreation
Joanna Waldenmyer, Root Partnership
Lisa Mauvais, Resident
Brittany Gill, Resident
Matt Rasmusson, Resident
Nadia, Resident
Valerie Watts, Resident
Sujata Trehan, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado

**Call to Order/Agenda/
Declaration:**

Director Kamlet called the meeting to order at 5:32pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizens Items:

Matt Rasmusson asked if there were any updates on the Cell phone tower at Lakeview Park. Discussion followed. There are no new activities at this time.

Legal Items:

1. Discuss Tennis Court Egress

Sarah Shepherd gave the Board an update. Colorado Designsapes will be provided an estimate for installing the egress system, which will be installed prior to the end of February.

2. Election 2022 update

No updates. Self-nomination forms are available and the call for nominations will be published in February before the required deadline.

3. Sunrise Vista Park access maintenance plan with SEMSWA and Mile High Flood

Joanna Waldenmyer and Sarah Shepherd gave the Board an update. Discussion followed. More detail on final closeout of the project will follow once the snow melts and grounds thaw later in the Spring of 2022.

Operations and maintenance:

1. Landscape Report & Pool Report

MPM Recreation is excited about upcoming changes at the pool.

Reg Craigo, of JBK Landscape Inc., gave the Board an update on current landscaping and snow removal.

JBK has installed lockboxes at tennis courts for service access.

2. Capital improvement, operations, and maintenance priorities

- i. Master project calendar
- ii. Capital project budget sheet

Dawn Schilling presented updates regarding the capital projects and budgets to the Board. Discussion followed.

3. Review tree pruning list on right-of-way

The Board reviewed the ROW tree maintenance report.

Upon motion by Director Kamlet and seconded by Director Mohrhaus the voted 5-0 to approve Legal counsel to send a letter to homeowners asking them to remove their tree(s), which are damaging the brick fence, in 60-days from date of letter; if the homeowner does not remove the tree in time, the District will remove it at the homeowners expense and charge them for the cost of repairing the brick fence as well. Contact information for the tree contractor will be provided so residents can choose to use the Natural Way if they wish.

Management will collect information on the price for removal of the trees in the report.

i. Add additional cottonwood tree at Lakeview Park

The Board discussed options for the tree at Lakeview Park. Discussion followed. JBK Landscape will provide an estimate for removing some roots, if this will not damage the tree. The Board does not want to remove a living tree from the park if it does not pose a danger.

4. Review Sunrise Vista enhancement list

Sarah Shepherd gave the Board an update. Some picnic tables salvaged from the pool could possibly be used at the park. Management to provide the Board with a schematic of picnic table and grill placement this spring.

5. Discuss shared irrigation costs on right-of-way with Filing 16 HOA
Sarah Shepherd gave the Board an update regarding the costs of irrigation. Discussion followed. Management will follow up with Filing-16 HOA to discuss the process for memorializing an agreement and to clarify cost sharing details. Discussion followed.

6. Tennis key payment online via Civic Rec

Management will begin the process of adding a Tennis key payment on the Civic Rec system, and will ensure that tennis users acknowledge the following: 1. Only 1 key per family will be given 2. Users will be able to pick up the key AFTER payment processes and arrangements are made, depending upon the season and pick-up availability. 3. Client must bring receipt to show that payment has been made. 4. Civic Rec should be set up to determine resident/non resident charge rate. 5. Rules and regs, and activity release for tennis and pickleball are acknowledged.

7. USTA tennis league volunteer discussion

Sarah Shepherd informed the Board that Pam Lukes will be stepping down as the USTA volunteer. Pam is looking for a replacement. Management will work with Pam and her replacement to continue the USTA league program. The Board thanked Ms. Lukes for her long tenure of service in this volunteer role.

8. Discuss Maplewood maintenance ownership

Discussion followed regarding the maintenance arrangement and cost-sharing review.

Upon motion by Director Buchalter and seconded by Director Mohrhaus the Board approved 5-0 to approve that Cherry Creek Vista South HOA take on the full Maplewood maintenance contract and oversight with JBK Landscape Inc. in 2022 and that the 2021 shared cost with the CCVSHOA fee collection be waived.

9. Snow Plowing scope and performance review

JBK Landscape will provide invoices for snow removal; management will review and inform the board regarding invoice amounts for plowing with multiple trips for the January 1 storm. Discussion followed.

10. Work Order Approvals

Upon motion by Director Rieck and seconded by Director Kamlet the Board approved 5-0 to approve JBK Landscape proposal #10109-2 for \$1149.07

Upon motion by Director Kamlet and seconded by Director Rieck the Board approved 5-0 to approve JBK Landscape proposal # 15206 for \$5,040.

Upon motion by Director Kamlet and seconded by Director Rieck the Board approved 5-0 to approve JBK Landscape proposal # 15209 for \$1,680.

Financial Matters:

1. Consider approval of Claims for Period ending December 31, 2021 and January 31, 2022

The Board reviewed the December 2021 and January 2022 claims, and checks from November 2021 that were issued after the November meeting.

Upon motion by Director Buchalter and seconded by Director Kamlet, the Board voted 5-0 to approve the December and January 2022 claims.

2. Consider approval of Financial Report for Period ending December 31, 2021

Ms. Schilling presented the financial report. The December 2021 financials were approved by acclamation.

3. Consider approval of pool contingency items

The Board reviewed the additional pool items. Discussion followed.

4. Review the 2022 MPM Contract

Matt Mundy updated the Board that the revised 2022 Contract will be providing that to the Board soon.

Administrative Matters

1. Review Meeting Minutes-November 18, 2021

Upon motion by Director Rieck and seconded by Director Kamlet the Board approved 5-0 to approve the November 18, 2021 as presented.

2. Peakview Park Grant Construction Update

Ms. Shepherd provided a start-date update. Colorado Designsapes will begin staging equipment at the park the first week in March. The full parking lot and park will be closed due to safety, construction permitting requirements, and equipment security needs. Notices will be posted on the District's website and circulated via the Cherry Creek Vista South HOA email, if made available. Security of equipment was an issue during the Lakeview Park project, and there will be a lot of earth-moving, trenching and holes at the park. There are sidewalks to allow for bypassing the park during the construction period. Further updates will be provided at the March board meeting.

3. Pool construction update

Christa Plaza gave the Board an update for the pool project. The Building permit has not been issued yet, though the complete plan set was filed in August 2021. The Board reviewed options for multiple items including tile, trench drain etc. The trench drain repair will be included in the scope of the project. Discussion followed.

Additional Board Member Items

No additional items presented.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 7:49pm. The next Board meeting is a Regular Meeting, and is scheduled for Thursday March 10, 2022 from 5:30pm via Zoom.

Sujata Trehan

Secretary for meeting