



MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

A special meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30pm on Wednesday August 24th, 2022, via Zoom. The meeting was open to the public.

Attendance:

Directors:

Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Treasurer - Absent, whose absence was excused

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Aaron Spencer, Resident
Rich Workman, Resident
Bernie Gehris, Resident
Doug Mohr, Resident
Ling, Resident
Cathrine Puttman, Resident
Jeff Kohn, Resident
Shauna Sanidas, Resident
Kristin Janos, Resident
Matt Mundy, MPM Recreation
JC Chambers, MPM Recreation
Sujata Trehan, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado

**Call to
Order/Agenda/
Declaration:**

Director Kamlet called the meeting to order at 5:34pm and declared a quorum.
The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizens Items:

Aaron Spencer noted a yellow jackets nest in Sunrise Vista Park. Management has contacted a pest mitigation company to address this item.
Rich Workman wanted to understand the scope of construction under the Grant for Sunset Park. Sarah Shepherd detailed the scope of improvements under the Grant.

Legal Items:

1. Lakeview Cell Tower Lease Updates

This matter has been addressed in detail and there are no new updates.

2. Update Sunrise Vista Park access maintenance SEMSWA and Mile High Flood

Alicia Corley and Sarah Shepherd gave the Board an update on this item.
SEMSWA has not responded to the most recent correspondence from the District.

3. Landscape and Snow Maintenance Proposal Scope Review

Sarah Shepherd and Joanna Waldenmyer updated the Scope of Work for Landscape and Snow maintenance for the District. The proposal has irrigation details, response times for emergency leaks and non-emergency leaks and several other items defined in depth and more detail than the current contract. Discussion followed.

The Board suggested updating trash pick up to 2x per week during the summer months and asked that the contractor's scope emphasize cooperation, especially with Budget preparation help-provide specific suggestions.

Management to publish Request for Proposals in Villager Legals,
Board to review bids in October.

Operations and maintenance:

1.Landscape Report

Sarah Shepherd gave the Board an update on current landscape items. The Board was also updated on the damages due to lack of fencing on the construction site which resulted in a lot of sediment draining onto Prairie Vista park. JBK is also preparing a proposal for additional items due to the weather event causing soil movement at the park.

2.Tennis Courts

i. Discuss Tennis Pro Policy

Alicia Corley gave the Board an update on this item. Legal counsel can prepare a request for proposals for later in the year, if requested. Sarah Shepherd also updated the Board that Scott Fong is willing to add additional professionals to his contract. Discussion followed. The Board directed Legal counsel to contact Scott Fong to facilitate adding additional pros to his existing contract, and consider receiving additional bids from other pros later this year.

ii. Discuss Sunset Park Court Conflict

Sarah Shepherd gave the Board an update on the conflict that occurred at Sunset Park. Discussion followed. Legal counsel and management to propose language/code of conduct that would apply to all park facilities.

iii. USTA League Recommendations

Management has not yet received these recommendations so far. Discussion followed.

3.Sunset Park Grant Award and Intergovernmental Agreement Resolution

District awarded a \$500,000 grant for Sunset Park. Management expects active construction to occur over approximately 3-months. Director Buchalter suggested exploring a perimeter path around the park. Discussion followed.

Upon motion by Director Kamlet and seconded by Director Buchalter, the Board voted 4-0 to approve the Intergovernmental Agreement Resolution with Arapahoe County Open Space.

4.Peakview Grant Update

i. Schedule Park Dedication Day

Park to have a 'soft' open to the public by Labor Day weekend. Playground does have a drainage issue currently, although this can be addressed so that the rest of

the park can be opened safely. Management is also waiting for an estimate to address this drainage issue at the West playground pit.

Cherry Creek Vista South HOA may also wish to organize some portion of the event to celebrate the park reopening. Board agreed to have the Park Dedication on Saturday September 24, 2022 at 1pm. Management will coordinate with the HOA representatives on the event.

ii. Pickleball egress gate and possible additional trees

Board reviewed the proposal for updating the Pickleball court egress to current standards within the park - to match the tennis court egress doors. The Board also reviewed the proposal to add additional trees to the park. Director Kamlet suggested lowering part of the pickleball fence and replacing the egress bar door with a smaller gate that is not keyed. Discussion followed.

Upon motion by Director Buchalter and seconded by Director Mohrhaus, the Board voted 4-0 to approve the proposal to remove the egress door, remove the gate at the pickleball court, and to approve the estimate to install additional 2” trees at Peakview Park.

5.Pool construction report: Community Room Opening Date Status

i.Pool vandalism and unauthorized access report

Sarah Shepherd gave the Board an update on this item. The main gate has been modified to deter future unauthorized access. The location has security cameras, more cameras will be put up inside the Community Room. Discussion followed. The Board suggested adding signage and cameras to deter vandalism and break ins. The Code of Conduct could also help. Management and legal counsel to discuss an agreement with the Sheriff's office to potentially allow officers to use the Community room restroom.

ii. Building Permit II Status and Budget: Siding and Concessions Window, Egress Alarms

The Board reviewed the proposal from FCI to address these items. Upon motion by Director Mohrhaus and seconded by Director Kamlet, the Board voted 4-0 to approve option 1 on the proposal from FCI as presented.

iii. Outdoor Furnishings and Floatable

Item postponed until the responses from the Building Department are known.

iv. Shade Sail and deck lighting solution update

Item postponed until the responses from the Building Department are known.

v. Community Room Reservation Discussion

Legal counsel to look into drafting an agreement that includes clarity regarding access, safety, etc. Discussion followed. Management and legal counsel will collaborate to draft rules and research how to best set up CivicRec in anticipation for opening in 2023.

6.Capital improvements, operations, and maintenance priorities

i. Tree trimming at ROW, ROW irrigation and improvement project scope

Sarah Shepherd gave the Board an update on tree removal progress. Legal counsel and District Management will follow up with Natural Way and homeowners this autumn.

ii. Prairie Vista Park updates and proposals: mulch, irrigation anchors, fibar, tree treatment, storm flooding cleanup

Sarah Shepherd gave the Board an update regarding obtaining estimates for tree treatment. Management has proposals for mulch/fibar replenishment are native grasses and community garden; irrigation anchors.

Upon motion by Director Mohrhaus and seconded by Director Buchalter, the Board voted 4-0 to approve the proposal from Colorado Landscape Solutions, as presented.

iii. Caley Lot Update

Sarah Shepherd gave the Board an update on this project. District to request a meeting with the property owner to discuss options.

iv. Request for one free pool family membership for High Plains Elementary School PTCO auction

The Board approved this request by acclamation.

Financial Matters:

1. Ratify the July 2022 Claims

Upon motion by Director Kamlet and seconded by Director Marks, the Board voted 4-0 to ratify the July 2022 claims as presented.

2. Consider approval of the August 2022 Claims

Upon motion by Director Kamlet and seconded by Director Buchalter, the Board voted 4-0 to approve the August 2022 claims as presented.

Administrative Matters:

Review Meeting Minutes from the Regular meeting on June 16, 2022

Upon motion by Director Kamlet and seconded by Director Marks, the Board voted 4-0 to approve the June 16, 2022 minutes, as presented.

Additional Board Member Items:

Director Marks requested an update on the pool lights. Sarah Shepherd gave the Board an update on the current status of the District's efforts and the responses to the County Building department.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 8:44pm. The next Board meeting is a Regular Meeting, and is scheduled for September 22nd, 2022 from 5:30pm via Zoom.

Sujata Trehan

Secretary for meeting