



MEETING MINUTES

A meeting of the Board of Directors of the Cherry Creek Vista Park and Recreation District was held at 5:30 pm on Thursday March 26, 2026, at the Community Room.

Attendance:

Directors:

Debra Botton
Doug Mohr
Bernie Gehris
Aaron Spencer
Greg Mitarotonda

Other attendees:

Matt Mundy, MPM Recreation, District Pool Management
Ashley Wilson, USTA Representative
Courtney Intara, Seter, Vander Wall & Mielke PC, District Counsel
Dawn Schilling, Schilling and Co., District Accountant
Joanna Waldenmyer, Root Partnership, District Landscape Architect
Sarah Shepherd, Circuit Rider of Colorado, District Management
Sujata Trehan, Circuit Rider of Colorado, District Management

Call to order/approve agenda/notice of meeting/declaration of quorum and conflicts of interest

Director Gehris called the meeting to order at 5:32 pm and declared a quorum with all 5 Directors in attendance. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Items from citizens regarding items not already on the agenda

No items were presented.

Administrative items

Approval of minutes from January 22, 2026, Meeting

Upon a motion by Director Gehris, and seconded by Director Botton, the Board voted 5-0 to approve the minutes from January 22, 2026, meetings, as presented.

Community Emails

Sarah Shepherd noted that a request from an HOA regarding water cost sharing is ongoing – the District is looking for historical data, if possible. A discussion will be on the next meeting agenda.

The Board reviewed a request from a resident to use non-toxic weed killer around the pool.



Director Mohr asked if JBK puts up notices prior to weed killer applications at the parks. Management reported that JBK does provide notice on site and follows proper instructions for application of any materials used at the park facilities, and will confirm with JBK.

The Board reviewed a request from Cottonwood Elementary to reserve a pool party at Orchard Pool on May 21st. Discussion followed.

Upon motion by Director Mohr, second by Director Mitarotonda, the Board voted 5-0 to approve the 5th grade pool party request by Cottonwood Elementary School.

Board Housekeeping

No items were presented.

Pool Updates

Matt Mundy gave the Board an update – they are hiring for the summer and prepping the pool for the season! Furniture and other works orders are underway as planned.

Financial items

Ratify January and February 2026 Claims Payable

Dawn Schilling presented the January 2026 claims. Discussion followed.

Upon a motion by Director Mohr, and seconded by Director Spencer, the Board voted 5-0 to ratify the January 2026 Claims, as presented.

Dawn Schilling presented the February 2026 claims. Discussion followed.

Upon a motion by Director Mohr, and seconded by Director Spencer, the Board voted 5-0 to ratify the February 2026 Claims as presented.

Consider approval of 2026 Community Room Cleaning proposals

The Board reviewed and discussed the community room cleaning proposals – this item will be discussed in greater detail at the next meeting. Matt Mundy noted that MPM would be able to continue their cleaning service through April, noting that MPM would take over cleaning when the pool is open in May.

Denver Water – Drought 1 Declaration

Sarah Shepherd shared an update with the Board regarding the upcoming declaration. As a large water user, the District qualifies under a water budget program, where the community parks will be subject to reduced water use, which is a bit different than the residential restrictions that will require watering only 2-times per week during the summer of 2026. This would restrict the District to use water starting in May, not before, and to reduce overall consumption for the season by 20% versus the trailing 5-year average. Mike Neel and John Keesen have reviewed use and shared that the District could meet that reduction. Discussion followed. More will follow in the coming month.

Ratify and Consider approval of the Brick Fence Damage repairs for the auto accident at



the intersection of E Orchard Road and S Cherry Creek Drive.

Sarah Shepherd gave the Board an update on this event – the District has the name of the driver and their insurance company and has reached out to the insurance company. Discussion followed.

The Board reviewed the wall repair proposal. Discussion followed.

Upon a motion by Director Spencer, and seconded by Director Botton, the Board voted 5-0 to approve the Masonry Fence Repair Proposal for brick fence repair at \$18,250.

Consider approval of the tennis maintenance proposal by Game Set Match.

Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 5-0 to approve the Game Set Match Proposal for tennis court maintenance, as presented.

Orchard Park Grant Project

1. Project site plan presentation by Root Partners

Joanna Waldenmyer shared the project site plan with the Board.

a. Tennis court repairs and improvements

Joanna Waldenmyer reviewed the scope of the tennis court repairs and improvements. The Board reviewed and discussed court resurfacing, court dividers, benches, and other options.

b. Playground and site furnishing proposals

The Board reviewed and discussed playground equipment options and color variations.

c. Sidewalk Installation, Irrigation system replacement, Plant/Tree/Mulch plan, and turf repair/removal

The Board reviewed and discussed the walkways, irrigation systems, plant and tree plans.

d. General Contractor proposal timeline review

The District is working on preparing the Bid packet – the request for proposals will be advertised when these items are completed. The bidding process will continue over the next few months so construction may begin this fall.

Legal items

Courtney Intara noted that the Board should take action on the Prairie Vista Park rebar replacement item as soon as possible. She also noted that the District should move forward with the financial and strategic planning process as soon as possible to prepare for possible election questions, if determined by the Board. The times a District can ask ballot questions are during coordinated general elections in November or Regular Special District elections in May of odd years, with the next opportunity in May of 2027.



Additional Board Member Items

Director Spencer noted that he believed tennis lessons were being conducted by an instructor who had previously been notified that lessons are not allowed, outside of the District's approved tennis pros. Discussion followed. The Board discussed the options available to the District for such situations. This item will be discussed in more detail at the next meeting.

Director Spencer noted that a nearby tennis court had some welding on the access gate, which the district could possibly imitate.

Director Gehris noted that he would not be available on the current August 20, 2026, meeting date. This meeting may be rescheduled.

Adjournment

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 7:37 pm.

The next Board meeting is scheduled for April 23, 2026, at 5:30pm in the Community Room.

/s/ Sarah Shepherd
Secretary for the meeting