



MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 p.m. on Monday June 24, 2024, via Zoom.

Attendance:

Directors:

Debra Botton, President
Dave Mohrhaus, Vice-President
Doug Mohr, Treasurer
Jane Rieck, Assistant Secretary/Treasurer
Quanwei Lu, Assistant Secretary/Treasurer

Other attendees:

Courtney Intara, Seter, Vander Wall & Mielke PC
Joanna Waldenmeyer, Root Partnership
Matt Mundy, MPM Recreation
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado

Public Attendees:

Gail
Aaron Spencer
Ashley Wilson, USTA/Tennis representative

**Call to
Order/Agenda/
Declaration:**

Director Botton called the meeting to order at 5:35 pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizen Items:

No citizen items were presented.

**Administrative
Items:**

1) **Review and Approval of Meeting Minutes from the Special meetings held on May 16, 2024**

Upon motion by Director Botton and seconded by Director Rieck, the Board voted 5-0, to approve the May 16, 2024, minutes, with 3 corrections, as noted by Director Botton:

Director Botton: Yes
Director Mohrhaus: Yes
Director Rieck: Yes
Director Mohr: Yes
Director Lu: Yes.

2) **Website updates, if any; Accessibility Updates**

Legal counsel is currently working on an Accessibility Statement for all their clients. The Statement on the current website meets the Districts compliance requirements in the interim.

Financial Reports:

1) **Consider ratification of June 2024 Claims Payable**

The Board reviewed the June 2024 claims.

Director Rieck noted that Denver Water reporting seems to be inaccurate. Management will follow up with Denver Water. One of the Supply Station invoices may have a typo regarding the year, 2025 instead of 2024, which will be corrected.

Upon motion by Director Mohr and seconded by Director Botton, the Board voted 5-0 to ratify the June 2024 claims as presented:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Yes.

2) **Financial Statements and Accounts Receivable Reports**

Dawn Schilling will present the Financial statements and Accounts Receivable Report and the Audit Presentation for 2023 at the meeting in August or September 2024.

Operations and Maintenance:

1. Landscape and Facilities Reports and Updates

Sarah Shepherd gave the Board an update on the landscape and facilities.

SEMSWA Drainage Maintenance – There is a flow meter that allows water to drain under the road by the parking lot and pool. It has been noted that there is some debris in that area. Director Rieck noted that all the trash that was stuck behind the gate and rose bushes has been cleared out. The ditch has not been mowed for a long time and this collects more trash. Management will reach out to SEMSWA to see if there is a scheduled date for mowing. Director Rieck noted that JBK should be more vigilant about removing the trash along Orchard Rd and Cherry Creek Drive. Joanna Waldenmeyer noted that Cottonwood drainage should be mowed twice a year.

The soccer goals should have been removed today – however they are still up. Management will reach out to the Rapids again.

The baseball fields have been dragged, and the tensions have eased at Lakeview Park as soccer practices/games have concluded for the season.

John Keesan at Hydrosystems irrigation report - JBK has found a faulty software plate at Sunrise Park that has resulted in watering issues. This item is under warranty, and they are working on fixing this as soon as possible. JBK is doing manual watering till it is repaired/replaced.

Director Botton noted that a swing at Orchard Park was damaged. Management will work on getting that repaired as soon as possible.

Sarah Shepherd reported that Don Lindley will no longer be able to provide the facility with handyman services. Management is working on finding a replacement and is working with multiple vendors to perform maintenance and repair items throughout the park this summer.

Sarah Shepherd shared the May Walkthrough review document.

Directors recommended that the sand bucket at Lakeview Park be removed as soon as possible and requested that the sand bucket location be moved for next 2024 winter so it is not used as a trash can.

Dog stations – the bags need to be refilled. Management will reach out to JBK regarding refilling the bags at dog stations.

Director Mohrhaus noted some irrigation items in Orchard Park – to avoid water running on rock areas. Management will get additional information from Hydrosystems and JBK on how to best manage irrigation updates once the landscaping is adjusted.

2. Brick Fence Claims Update

Sarah Shepherd did not have any updates on the Havana fence claim. Courtney Intara noted that they have not received any updates.

3. Sunset Park Grant: Covered Tennis Bench Addition

Joanna Waldenmeyer gave the Board an update on Sunset Park progress and proposed some options for split-rail fence or boulder plan. Discussion followed regarding the pros and cons of both options specifically to prevent anyone from driving into the park, avoiding a permit requirement, maintenance of a fence and other considerations. Director Mohrhaus stressed that boulder placement must be strategic to prevent anyone from driving into the park.

Upon motion by Director Botton and seconded by Director Mohrhaus, the Board voted 5-0 to accept the Boulder option for Sunset Park, as presented:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Yes.

The Board elected to choose the solid green shade cloth cover for the covered tennis benches, instead of the white stripe design.

Sarah Shepherd gave the Board an update on the Fibar quote for a 5-inch top-off. Discussion followed, Joanna Waldenmeyer shared that a 5-inch would be preferred given the condition of the playground. Once the playground is being prepared to install an update will be provided.

Joanna Waldenmeyer gave the Board an update regarding the email for a resident regarding Designscape employees taking breaks. The project is going very well and is on schedule. Employees are legally required to take breaks especially given the heat and weather at this time and will need to do so at the park.

Director Botton suggested adding more detail regarding the park progress on the website; Management will add an updated schedule for park items to the website.

4. Pool and Community Room report

Matt Mundy gave the Board an update on the pool operations; things are going very well. The slide pump required repair work and the new heaters are working well.

Matt also shared a number of incident reports related to a specific member family related to language and behavior issues. He recommended that the family be sent a letter letting them know that their membership will be revoked if any more issues occur. MPM and District management will draft a letter together to notify the member family. Courtney Intara noted that she will follow up with Colin Mielke to ensure that due process is followed related to District policy.

Upon motion by Director Mohrhaus and seconded by Director Rieck, the Board voted 5-0 for this notice to be drafted by pool and District Management in collaboration with legal counsel.

5. Tennis Updates

Ashley Wilson gave the Board an update on tennis. There are 2 teams signed up for the current Twilight season and the season is going well. There is another professional group using District courts for their paid lessons. Scott Fong was updated on this issue and while they do not work together is coordinating to ensure that courts are not overbooked.

Director Botton noted that if this pro is using the courts as much as was noted earlier, then he should be paying additional funds to the District. Sarah Shepherd clarified that the pro will not be getting the courts for those times based on the update from Scott.

Ashley Wilson confirmed that most of the pro's equipment has been removed, however 2 empty baskets are still being stored on the court behind the benches.

Ashley Wilson also proposed postponing re-keying the tennis courts to early next season. The Board recommended continuing with the re-keying as scheduled. Management will have a more concrete date once the key vendor confirms and will post and circulate communications alongside MPM for the key exchanges, new purchase, and date the new locks will be installed.

Legal:

Lakeview Park Cell Tower Extension Project Review and Updates

Director Botton noted that a large notice sign is still in the park. Management will reach out to the County to remove the sign if possible.

The Board reviewed Director Botton's suggestions on how to update the website regarding this issue.

Upon motion by Director Botton and seconded by Director Mohr, the Board voted 5-0 to update the website based on the proposed language, as updated,

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Yes.

Additional Board Member Items:

Director Botton noted that the recent theft and burglaries are concerning. Discussion followed. Director Botton suggested sending a communication from the District to inform residents about these items in the future, if required.

Director Botton noted the email from a District resident asking for district financial information. Discussion followed regarding what specific information is available on the District's website.

Adjournment:

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 7:44 pm.

The next Board meeting, which is a Regular Meeting is scheduled for August 15, 2024, at 5:30 p.m. at the Community Room at 11350 E Orchard Road, Englewood, CO 80111.



Secretary for meeting