



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 p.m. on Thursday May 16, 2024, at the Community Room.

Attendance:

Directors:

Debra Botton, President
Dave Mohrhaus, Vice-President
Doug Mohr, Treasurer
Jane Rieck, Assistant Secretary/Treasurer
Quanwei Lu, Assistant Secretary/Treasurer - absent - unexcused

Other attendees:

Joel Drew, Seter, Vander Wall & Mielke PC
Dawn Schilling, Schilling and Co
Matt Mundy, MPM Recreation
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado

Public Attendees:

Bernie Gehris, Resident

**Call to
Order/Agenda/
Declaration:**

Director Botton called the meeting to order at 5:31 pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizen Items:

No citizen items were presented.

**Administrative
Items:**

1) **Review and Approval of Meeting Minutes from the Special meetings held on April 18, 2024**

Upon motion by Director Botton and seconded by Director Mohrhaus, the Board voted 4-0, to approve the April 18, 2024, minutes, with one correction:

Director Botton: Yes
Director Mohrhaus: Yes
Director Rieck: Yes
Director Mohr: Yes
Director Lu: Absent.

2) **Board housekeeping and onboarding reminders, payroll**

No items discussed at this meeting.

3) **Website updates, if any; Consider Adoption of Accessibility Resolution**

The new website hosted by Streamline is live. Management is currently reviewing the site to ensure that it is up to date.

Joel Drew shared that the Accessibility Statement on the current website meets the Districts compliance requirements, removing the need to adopt an additional resolution.

Financial Reports:

1) **Consider ratification of April 2024 Claims Payable**

The Board reviewed the April 2024 claims.

Upon motion by Director Mohr and seconded by Director Botton, the Board voted 4-0 to ratify the April 2024 claims as presented:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Absent.

Approval of May 2024 Claims Payable

The Board reviewed the May 2024 claims payable.

Upon motion by Director Rieck, and seconded by Director Mohr, the Board voted 4-0 to ratify the May 2024 claims, to include the addition of the annual \$2,500 donation to the Vikings Swim.

Team and to move forward with setting up Xcel Energy payments to autopay:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Absent.

2) **Financial Statements and Accounts Receivable Reports**

Dawn Schilling presented the Financial statements and Accounts Receivable Report ending March 31, 2024.

Upon motion by Director Mohr and seconded by Director Botton, the Board voted 4-0 to approve the March 2024 financials as presented:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Absent.

Operations and Maintenance:

1. Landscape and Facilities Reports and Updates

Sarah Shepherd gave the Board an update on the landscape and facilities. There were a couple of issues that came up with a conflict

between coaches of baseball and soccer teams. Lakeview park seems to be an issue for sharing between baseball and soccer.

Tennis update:

Ashley Wilson was unable to attend, however Sarah Shepherd gave the Board an update. One specific tennis pro appears to be using a very large amount of time at the courts at Peakview Park tennis and is using the courts to store his equipment. Discussion followed. The Board recommended that this pro be allowed to reserve only one court in the mornings and to coordinate this with the current contracted tennis pro, SF Tennis. Management will reach out to Ashley, the USTA tennis rep, and remind Scott Fong to make tennis reservations via CivicRec.

Director Mohrhaus asked that windscreens at all courts, except for Sunset Park, be addressed again due to recent wind events.

At the 2023 community walk through it was noted that the compost cans give out a lot of odors in the summer, which can be an issue for tennis court users. The Board revisited this issue at this year's walk through. Discussion followed regarding options to mitigate odor. Management will follow up with 'Wompostcoop' which manages the compost bins to implement solutions.

Sarah Shepherd presented the proposed scope of services by HydroSystems Inc. for monitoring the irrigation systems. Discussion followed.

Upon a motion by Director Mohrhaus, and seconded by Director Rieck, the Board voted 4-0 to approve the proposal by HydroSystems,

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Absent.

2. Brick Fence Claims Update

Sarah Shepherd did a walkthrough to inspect the repairs at Lakeview Park. The insurance payment has been received; this payment will cover the cost of the repairs. Minor items need to be addressed, which management will follow up on.

There were no updates on the other brick fence accident-related damage.

3. Sunset Park Grant: Covered Tennis Bench Addition

Dawn Schilling presented a detailed expense worksheet for the Sunset Park Grant project. At this point the estimate is currently under budget by about \$28,000, which will allow the District to choose additional amenities if they choose.

Discussion followed regarding the additional Fibar top-off suggested by Recreation Plus. Management to follow up with Recreation Plus to see if that amount can be reduced given that the Fibar was replenished last year.

Sarah Shepherd presented the quote for covered tennis benches. Upon motion by Director Mohrhaus, and seconded by Director Rieck, the Board voted 4-0 to approve including two (2) 8-foot covered tennis benches, with 10-foot shade covers, to the project:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Absent.

Upon motion by Director Mohrhaus, and seconded by Director Rieck, the Board voted 4-0 to approve the Recreation Plus proposal, removing the \$3,927 for Fibar items, as presented:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Absent.

Removal of playground is currently scheduled for late May, then Designscares will fence-off the facility.

Next items will be irrigation installation. Once the irrigation is complete the field will be reopened, as quickly as possible. The parking will be the staging area throughout, and will probably stay closed till late August.

Management will update District website with the construction schedule and safety items and send an Eblast to the community outlining Sunset park updates, fence care, and pool opening/pool membership reminders.

Signage will be placed at the park fencing that directs the public to the district website for information and updates.

4. Pool and Community Room report

Matt Mundy gave the Board an update on the pool as they prep for opening next week. Some concrete repairs have been made for safety. All major items are going well, and they are fully staffed for the season. Trash pick-up has been increased to twice a week for the WM bins at the facility. The starting blocks will need their sleeve mountings repaired in 2024. The Board discussed a request to use the Orchard park parking lot for a community event. Discussion followed. The current policy will not be modified at this time.

Executive Session:

ADJOURN INTO EXECUTIVE SESSION IF DESIRED BY THE BOARD:

Pursuant to §24-6-402(4)(e), C.R.S. to receive legal advice, develop negotiating positions, strategy, or instruct negotiators, pursuant to §24-6-402(4)(b), C.R.S, for the purpose of discussing the District's and residents' rights and obligations for maintenance under the District's form of easement related to the brick wall and adjacent landscaping.

Upon motion by Director Botton and seconded by Director Mohr, the Board voted 4-0 to enter into an Executive session at 7:36pm.

Upon motion by Director Botton and seconded by Director Mohrhaus, the Board voted 4-0 to exit the Executive session at 8:01pm.

Upon motion by Director Botton and seconded by Director Mohr, the Board voted 4-0 to approve drafting a letter/communication to the residents that border the brick fence - reminding them of the easement and proper care of the brick fence:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Absent.

The Board will revisit this item at the next meeting.

Director Botton noted that District residents be reminded that no structures should be built against the wall that could potentially cause damage to the brick wall, and possibly include specific examples – flower gardens or beds that go up against the wall, sprinklers that water the wall. Discussion followed.

Adjournment:

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 8:05pm.

The next Board meeting, which is a Regular Meeting is scheduled for June 20, 2024, at 5:30 p.m. at the Community Room at 11350 E Orchard Road, Englewood, CO 80111.



Secretary for meeting